**RP FORM 4 (RPF4): Honorary Research Fellow / Honorary Senior Research Fellow**

**Eligibility**

Applicants must have completed a PhD and be members of the BIEA for the duration of their position.

Applicants must demonstrate a research-based reason for their application that will contribute to the research agenda of the BIEA. They must either be in possession of a research grant or in the process of applying for a research grant at the time of their application.

Applicants should be affiliated with another university or research institution but will be considered for an Honorary Research position at BIEA in certain circumstances.

Applicants cannot be on BIEA payroll.

**Terms & Conditions**

Honorary status will be granted for the duration of a funded research project. The exact duration will be specified in the appointment contract. Extensions will require approval by Research Committee.

Those appointed are expected to abide by all BIEA procedures and policies.

Those appointed are expected to acknowledge the BIEA in all output and use the appropriate BIEA logo and templates in all communications.

No renumeration is provided by the BIEA.

Honorary Research Fellows will receive a BIEA email address for the duration of their appointment and are expected to provide a photo and short bio for the website.

No additional services are provided by the BIEA and standard charges apply for hire of space, equipment, accommodation etc.

Successful applicants may apply for external research funding using the BIEA as the named host institution with advanced written permission from the Director.

**Process**

Applications are accepted at any time and should be sent to the Director at: [biea.director@britac.ac.uk](mailto:biea.director@britac.ac.uk)

Complete applications will be considered by the Research Committee at their quarterly meetings.

Applications approved by the Research Committee are forwarded to Council for appointment.

A contract outlining the nature of the appointment must be signed by both parties.

Please complete the details below and forward this form, in addition to a detailed CV, research proposal and two letters of recommendation to the Director at biea.director@britac.ac.uk

Name:

Title:

Institutional affiliation (where available):

Requested Honorary Title (Honorary Research Fellow / Honorary Senior Research Fellow):

Period of Honorary status requested (from, to):

Research title:

Funding in place (please provide details):

Grant application plans (if necessary):

**For office use:**

Research Committee assessment:

Council assessment: