RP FORM 3 (RPF3): Financial accounts

Name	
Title of Project	
Budget submission (1: half-way point; 2: complete)	
Date of accounts submission	
Total funding awarded by BIEA including currency	
Total money accounted for including currency	

receipt no.	Date of spend	Description of spend	Total

Please continue in the same format in a new document if there is insufficient space above.

The following template can be printed and used only where receipts are not provided.

RECEIPT NO. _____

BRITISH INSTITUTE IN EASTERN AFRICA: FIELDWORK RECEIPT

RESEARCHER _____

DATE OF SPEND _____

ITEM _____

_____

TOTAL (INC. CURRENCY) _____

SIGNATURES
RESEARCHER: SELLER: WITNESS:

RECEIPT NO. _____

BRITISH INSTITUTE IN EASTERN AFRICA: FIELDWORK RECEIPT

RESEARCHER _____

DATE OF SPEND _____

ITEM _____

_____

TOTAL (INC. CURRENCY) _____

SIGNATURES
RESEARCHER: SELLER: WITNESS:

Please remember to submit RPF3 and associated receipts as soft copy to the BIEA Finance Manager at finance@biea.ac.uk