

**RP FORM 1 (RPF1): Risk Assessment**

Name of Applicant	
Date of application	
Title of Project	
Highest degree of applicant	
Other university / research institution association and details	
Location of research	
Duration of research	
Type of research (anthropological, archival, archaeological etc.)	
Team members and highest qualification (please list)	
Aims and objectives of research (250 words)	
Methodology (250 word)	



ENVIRONMENTAL CONSIDERATIONS		Please mark with an X where such risks may apply	Please detail mitigation strategies
WEATHER AND CLIMATE	sunburn		
	dehydration		
	heatstroke		
	hypothermia		
	other (please provide details)		
ANIMALS	domestic animals		
	wild animals		
	biting / stinging animals		
	other (please provide details)		
TERRAIN	farmed land		
	villages / towns		
	mountains and hills		
	Coastal / riverine		
	other (please provide details)		



SOCIAL CONSIDERATIONS	Please mark with an X where such risks may apply	Please detail the risk and the mitigation strategies
TERRORISM		
WAR / MILITARY ACTION		
LOCALISED SOCIAL UNREST		
CRIME		
RISK OF CAUSING OFFENCE		
OTHER		

If your research takes place in an area of high risk of terrorism, war, military action or local social unrest (please refer to Foreign Office website and any other available information), please detail your evacuation plan below.



TRAFFIC AND TRAVEL CONSIDERATIONS		Please mark with an X where such risks may apply	Please detail the risk and the mitigation strategies
TRAFFIC	road traffic accident		
	pedestrian accident		
	(motor)bike accident		
	train accident		
	boat accident		
	plane accident		
	other (please provide details)		
TRAVEL	getting lost		
	loading and unloading heavy luggage		
	carrying luggage and equipment		
	crime		
	causing offence		
	other (please provide details)		



PERSONAL HEALTH AND SAFETY		Please mark with an X where such risks may apply	Please detail the risks and the mitigation strategies
HEALTH	injury		
	illness		
	pre-existing health conditions		
	Dental problems		
	exhaustion		
	allergic reaction / anaphylactic shock		
	Lone working		
	equipment failure		
	lack of training		
	working on or near water		
	working close to a road		
	other (please provide details)		



Based on the information provided in the preceding pages, please rate the risk you research presents to your researchers as low, medium or high:

Please provide details about the following procedures:

Personal Protective Equipment provided	
Training provided for team members	
Equipment safety checks	
First aid provisions	
Hospitals and clinics	
Communication methods between team members and in the event of an emergency	

Please note that as researcher / lead researcher it is your responsibility to ensure you have considered, identified and mitigated risks to protect yourself, your researcher and your participants, as well as members of the public.

It is your responsibility to update your risk assessment and send it to the BIEA should any circumstances change.

It is your responsibility to ensure your team members are familiar with the risk assessment, what to do if they believe risks have increased and that they are aware of emergency procedures.

BIEA does not take responsibility for injury, illness or death, or for loss or damage to equipment.

BIEA recommends that if you have a team of researchers working for you, you ask all members to provide you with copies of insurance details and details of their designated emergency contacts.

BIEA will communicate their assessment of your risk assessment within two weeks of submission.

Please send completed forms to the Director: biea.director@britac.ac.uk